InBusiness *Online Banking*

ACTIVATE AND USE YOUR TOKEN ON TRANSACTIONS REQUIRING AUTHORIZATION SECURITY CODES

If you are a current InBusiness user who approves ACH and/or wire transfers for your organization, your most recently used token will continue to function as normal going forward.

Please follow the steps below to activate your token with the new InBusiness platform.

When a user is prompted to provide a security code, they will obtain a code from their mobile device or physical token.
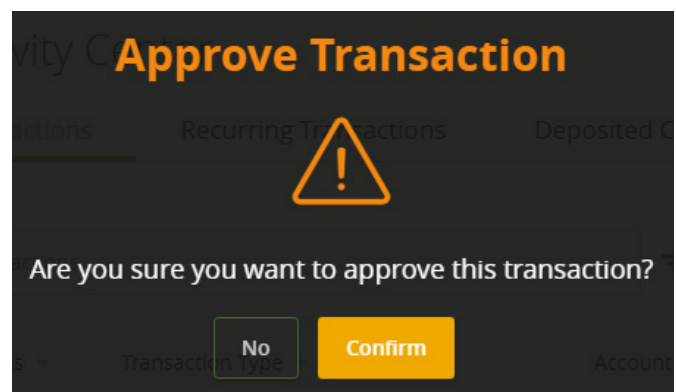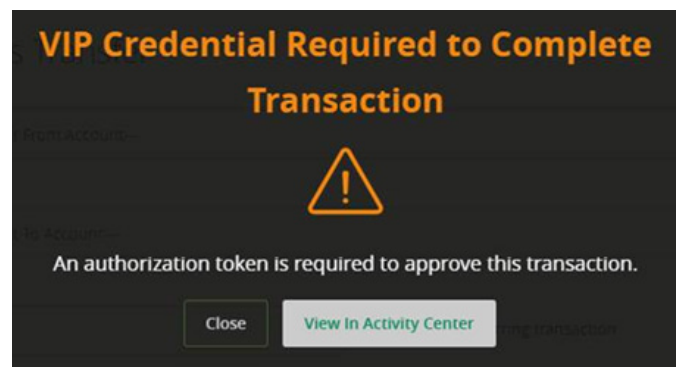
When a user performs a transaction requiring a security code, they will receive this message:

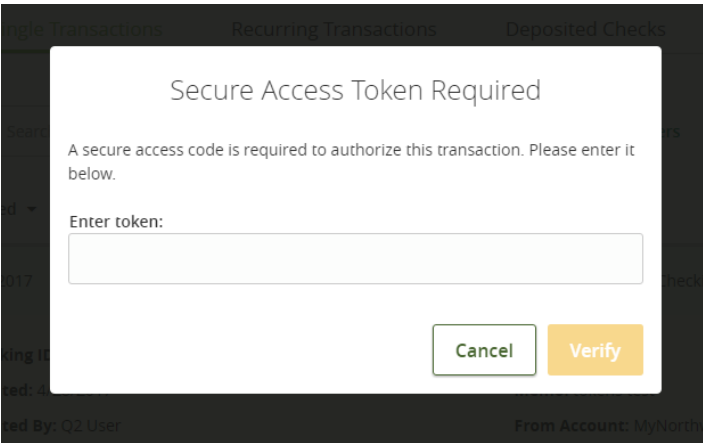The user will then select **View in Activity Center.**

They will then select the transaction in the Activity Center.

The User will select **Confirm**. Once they have selected Confirm, they will be required to enter a security code.

Note: If this is the first time a user performs a transaction requiring a **security code**, they must provide two **security codes** before the transaction can be completed.

For subsequent transactions, the user is required to provide only one **security code** to complete the transaction.

Once the security code(s) has been entered and is authenticated, the following message will display: